

## COUNCIL WORK SESSION, JANUARY 26, 2011

The work session of the Council of the Town of Altavista was held in the Council Chambers of the Municipal Building, 510 Seventh Street on January 26, 2011 at 4:30 p.m.

1. Mayor Burgess called the meeting to order and presided.

Council members

present:

Mr. J.R. Burgess  
Mr. Ronald Coleman  
Mrs. Beverley Dalton  
Mr. Charles Edwards  
Mr. Bill Ferguson  
Mr. Jay Higginbotham  
Mr. Michael Mattox

Also present:

Mr. J. Waverly Coggsdale, III, Town Manager  
Mr. Dan Witt, Assistant Town Manager  
Mr. Mark Younkin, AEDA Chairman

Mr. Coggsdale advised the purpose of the work session is to review the Utility Feasibility Study Route 29 Bypass Corridor for the Town of Altavista by WW Associates. He said the purpose of this study came from discussions about utility agreements with Campbell County. He felt it was prudent to have these projects with numbers when discussions come forward. This study focuses on projects outside of the Town. Mr. Coggsdale stated it is realized that Route 29 will be a high growth area in the future. The Town would have the potential to extend utilities into that area creating a benefit for both the County and the Town. The study was done so the Town could evaluate both the engineering and economics of providing water and sewer to this proposed service area. Mr. Coggsdale quantified the service area for Council.

Mrs. Dalton stated as Council began to talk to the County about agreements; Council always gets backed into the aspects of if there's commercial development in this area why don't we agree that the Town will provide "X" and the County will provide "Y". If it is residential development let's agree that the County will do this and the Town will do this. Council became more and more uncomfortable with agreeing to anything before they knew what it would cost us to run water and sewer lines; to provide any of those services.

Mr. Coleman stated based on past agreements, they did not have any specifics, they were general

Mr. Edwards questioned if the Town was adhering to double water rates outside of Town.

Mrs. Dalton answered affirmatively and stated sewer is 85 percent of water consumption.

Mayor Burgess stated presently there is no sewer outside of Town other than Timken.

Mr. Mattox mentioned another item was there is no area for industrial development in Town. For outside of Town, there may need to be a battery of testing. The concern is if a portion would take away causing the Town to lose potential meals tax revenue, etc., because of commercial development. Council was also trying to figure out if they would get a return on their investment on infrastructure at this site.

Mr. Edwards questioned if this makes economical sense for the Town.

Mr. Coggsdale stated this is what prompted the study.

Mr. Mattox mentioned the present water agreement is open ended and there has been specific discussion on would we take in sewer specifically for industrial development or commercial development. The Town does offer sewer to one parcel outside, Turn One Shopping Center.

Mayor Burgess mentioned the Town is also committed to the County approximately 250,000 gallons for sewer some time back.

Mr. Mattox mentioned the County has come forth with some ideas on commercial development with some of the interchanges. Our fear is it will take our retail base and the town will become rotten at the core. The Route 29 corridor where commercial development will occur would take from the in Town revenue, creating a net loss.

Mr. Coggsdale felt Mr. Mattox captured the ideas well from the discussions with the County over the past several years.

Mr. Coggsdale stated the water distribution system was constructed in the 1940s, various pipe lines ranging from 3 inches to 12 inches in diameter, the buried system is of aging conditions and reliability of distribution facilities has decreased. He mentioned in 2008, the Town replaced 11,000 feet of small diameter water line along Franklin Avenue, 8<sup>th</sup>, 9<sup>th</sup>, Park, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> with new 8-inch water main for improved fire flow capacity. Updates in the Central Business District began with the first phase of the Streetscapes infrastructure project. Mr. Coggsdale mentioned the primary water source is the Staunton River. The Town operates a conventional water treatment plant on Pittsylvania Avenue with a rated capacity of 3 million gallons per day. The water plant was upgraded and rehabilitated in 1999. He stated in addition to the river, the Town system includes two springs and a raw water intake on Reed Creek. McMinnis Spring supplies water to the Town system at the intersection of Myrtle Lane and Woodland Avenue new the Bedford Avenue Storage Tank; the spring has a permitted pumping capacity of 320 GPM. Reynolds Spring supplies water to the Dearing Ford Storage Tank at a permitted capacity of 280 GPM. Reed Creek serves as an alternate raw water supply when the Staunton River experiences high turbidity levels. Mr. Coggsdale noted as previously discussed there is the ability to purchase water from Campbell County. The Town has a 12-inch connection with Campbell County Utilities and Services Authority (CCUSA).

Mr. Edwards stated he noted from some invoices, the Town has purchased water from CCUSA in the past and asked how that got started. It is obvious the Town is capable of making its own.

Mr. Coggsdale stated this agreement was in place before he began with the Town, but the Town had committed to buying 300,000 gallons, weekdays, 7 AM to 11 PM.

Mayor Burgess added Ross Labs was in need of the water and the County had problems when coming down Route 29 with the water line, water was not being used and the water becoming stagnated. The Town agreed at that time to purchase a certain amount of water. At that time the Town felt it was valuable. The Town is no longer purchasing water under this agreement.

Mr. Edwards questioned what the County is doing now about the stagnated water.

Mayor Burgess advised the County provides water to Timken and Turn One Shopping Center.

Mr. Tomlin advised the County also has a discharge valve in front of Timken. The water can't be left in the lines so they have to turn it over.

Mr. Edwards questioned if there would be any advantage for the Town to purchase this water at a discounted rate. He said he didn't like the idea of buying when the Town is in the manufacturing business.

Mr. Coggsdale mentioned if you can buy it cheaper than it is made, it would be okay and that becomes the question.

Mr. Tomlin stated it was his understanding 300,000 gallons a day is being discharged.

Mr. Edwards felt staff should investigate the cost for the Town to acquire this water at a discounted rate.

Mrs. Dalton stated if the Town took the water at no cost, the County would not have to deal with the discharge issue.

Mr. Coggsdale stated in talking with the Water Treatment Plant Manager, Mr. Chuck Cofflin, the quality of the water from the Town and the County differ. Mr. Cofflin feels the quality of the County's water would diminish the quality of the Town's water.

Mr. Edwards stated his calculation is the County is dumping approximately \$600 a day from the water supply.

Mr. Mattox questioned the County's reasoning for running a water line down the 29 Corridor.

Mayor Burgess stated many residents had problems with iron in the water and requested County water.

Mr. Coggsdale added Abbott was another reason for the water line being installed. Usage of the County supply for Abbott did not materialize.

#### Existing Sanitary Sewer System and Treatment Facility

Mr. Coggsdale advised the Town of Altavista operates and maintains its own Wastewater Treatment Plant. The plant has a rated design capacity of 3.6 MGD. The WWTP discharges treated effluent to the Staunton River. The WWTP is an activated sludge facility with extended aeration. The service area is approximately 2.25 square miles. It has been designated for mixed use in both medium and high density commercial land uses. The existing sanitary sewer infrastructure in the service area consists of one 12-inch diameter sewer that serves existing businesses in the vicinity of the intersection at Dearing Ford and Tardy Mountain Roads.

#### Existing Water Demand

The existing water demand of 1.93 MGD for the Town was estimated using finished water production data from July 2008 to July 2009. The water system is capable of handling peak daily water demands. For the purpose of the study, a peak day factor of 1.67 was estimated. Using this factor, the Town's peak demand is estimated to be 3.22 MGD. The study is based on a 20-year design horizon. The study covers the potential growth in and out of Town.

Mr. Coggsdale reviewed with Council a map displaying the feasibility of providing water service to the Route 29 Bypass Corridor service area.

Mr. Mattox questioned if ownership of the Dearing Ford Water tank been determined.

Mr. Coggsdale stated that was an issue now. The County has taken over that tank. Mr. Coggsdale's opinion was if the Town is working with the County because it

would benefit both, it would make sense to incorporate it into the system. According to the study this tank must be incorporated into the system.

Mr. Mattox felt the conversation with Mr. David Laurrell, Campbell County Administrator, left him with the thoughts that he didn't really care who owned the tank. Mr. Mattox questioned who owns the deed where the tank is located.

Mr. Coggsdale responded he thought it was Campbell County's property. Campbell County had the tank built.

Mayor Burgess stated in looking at the study, running the line along Dearing Ford back to Timken, it would be a long time before you could justify the cost.

Mr. Edwards mentioned if water and sewer are being sold at cost, the Town would never recoup its investment.

Mr. Coggsdale felt it would come back to the Town through taxes.

Mr. Mattox stated it has never been the intent to sell water at cost, but cost plus infrastructure, maintenance, and capital improvements.

Mr. Coggsdale suggested possibly asking the County for a boundary line adjustment when meeting with Mr. Laurrell.

Mr. Coggsdale noted the result of this analysis indicates the Town's water distribution system has adequate capacity to handle the increase demand during the short-term development of the proposed service area. The estimated peak projected water demand at the end of the 20-year build out period slightly exceeds the 3.6 MGD of the finished water supplies. He mentioned the Town may need to consider an alternate source of water near the end of the 20-year period.

#### Existing Wastewater Generation

Mr. Coggsdale reviewed with Council a map showing the proposed location of sewer lines. Currently, the average flow of wastewater generation is 1.97 MGD. The projected average flow is 2.28 MGD in the year 2030. Based on this information the Town should have adequate treatment capacity to accommodate the 20-year build out in the proposed service area.

#### Hydraulic Evaluation of Existing Wastewater Infrastructure

Mr. Coggsdale stated the study concludes the hydraulic capacity of the downstream wastewater conveyance system downstream of the Route 29 Corridor service area has sufficient capacity to accommodate development in the short term. When projected wastewater generation flows were applied, it is proposed the section between Abbott Laboratories and the Riverview Pump Station may exceed its hydraulic capacity based on minimum slope requirements.

Mr. Edwards mentioned at one time there was speculation that Abbott was one of four sites being considered for a \$150,000,000 expansion and questioned what this would do to the line.

Mr. Coggsdale stated this has not come to the point where numbers have been shared but if this does occur, it would have to be reviewed.

#### Proposed Water Distribution System Improvements

Mr. Coggsdale stated to support revitalization and growth in the Route 29 Bypass Corridor service area as well as in the Town; improvements to the water system must be capable of satisfying peak demand, fire flow, and residual pressure requirements. The proposed water distribution system upgrades are classified as short-term and long term improvements.

Mr. Mattox mentioned he originally rejected the radio for reading of the water meters and asked Mr. Tomlin if he felt it was needed.

Mr. Tomlin stated if the Town continued to bill quarterly, radio read would never pay for itself but if the Town moves to monthly, radio read would be the way to go.

Mr. Coggsdale responded if the Town goes to monthly billing, the radio read would save labor and time.

Mr. Mattox questioned the advantages of going monthly.

Mr. Edwards responded it would make the return on monies quicker.

Mr. Tomlin added if there is a leak right after a meter is read, it is three months before the meter is read again.

Mr. Coggsdale mentioned a disadvantage would be a customer who has a minimum bill quarterly would have a minimum bill monthly.

Mr. Mattox questioned if industrial was quarterly or monthly.

Mr. Tomlin stated it is based on volume. Anyone who uses above 25,000 gallons monthly receives a monthly bill.

Mr. Edwards felt a few minutes calculation would determine whether the residential meters should be read monthly or not.

Mr. Coggsdale stated if the revenue is the same, it would not be sensible to read the meters monthly.

Mr. Mattox asked Mr. Tomlin if water meter replacement is on the CIP.

Mr. Tomlin advised this is currently being absorbed in the operating budget. He mentioned more meters than ever are being replaced. Residential meters have a life span of approximately ten years or a million gallons. Mr. Tomlin mentioned there are meters in the system that have four or five million on them and been in the system for twenty or thirty years. Mr. Tomlin was not sure of their accuracy. He said approximately eighty meters were replaced last year.

Mr. Mattox questioned the accuracy of the meter going to the Town of Hurt.

Mr. Tomlin offered this meter, along with Ross Labs, the Co-Generator Plant, Autumn Care Nursing Home, and BGF Industries, were recently tested and if needed was recently rebuilt or replaced.

Mr. Mattox questioned the water rates.

Mr. Coggsdale stated the present residential rate is \$1.71 per 1,000 gallons. This rate is due to increase July 1, 2011. The Town of Hurt is presently paying \$2.40 per 1,000 gallons.

#### Proposed Water Distribution System Improvements

##### Phase I (Short Term Improvements)

Mr. Coggsdale reviewed with Council the first phase of water distribution improvements. Lines W-1 (along Route 43) and W-4 (along Lynch Mill), are listed as short term improvements and should be installed immediately if Council so desired. Line W-1 has an estimated cost of \$281,000 and Line W-4 has an

estimated cost of \$414,000. The total of the short-term water improvements is \$695,000.

#### Phase 2 (Long-Term Improvements)

Mr. Coggsdale stated to supply elsewhere in the corridor, a substantial transmission line of 12-inches would be constructed. Line W-2 (to White Rock Store) is estimated at \$835,000, Line W-3 (along Dearing Ford to Timken) is estimated at \$1,161,000, Line W-5 (along Lynch Mill Road) is estimated at \$371,000 and Line W-6 (along Merritt Lane) is estimated at \$247,000 for a total of \$2,604,000.

Mr. Mattox stated Council has been presented the future demand and a present cost, is there a listing to show how long it would take for the Town to receive a payback or would it pay for itself?

Mr. Coggsdale stated the development is now. This could all be used as a bargaining chip for a potential business.

#### Proposed Sanitary Sewer System Improvements

Mr. Coggsdale stated the proposed sanitary sewer system improvements are 8 inches in diameter.

#### Phase 1 (Short Term Improvements)

Mr. Coggsdale stated the proposed short term sewer improvements include Lines S-1 (along Lynch Creek) estimated cost of \$597,000 estimated cost of, S-2 (Clarion Road to Lynch Mill Road) estimated cost of \$1,102,000 and S-6 (Main Street) estimated cost of \$410,000 for a total of \$2,109,000. This would serve the interchanges.

#### Phase 2 (Long Term Improvements)

Mr. Coggsdale stated Construction of Phase 1 sanitary sewer improvements will provide service to the immediate areas around the main intersection with the Route 29 Bypass, growth occurring further north will require additional sanitary sewer piping to be constructed at an approximate cost of \$1,464,000. The study has been broken down into four service areas: Bedford Avenue, Lynch Mill Road, Clarion Road and Main Street. The estimated cost of the Bedford Avenue is \$2.1 million, Lynch Mill, \$3.9 million, Clarion Road is a service area that falls in between and there is really no cost associated in this plan, the Main Street area \$879,000.

Mr. Coggsdale stated based on this study, total project cost summary equals \$6,872,000.

Mr. Edwards stated he would hope that if Council was going to undertake any of these projects as it does not support our citizens it is not in Town it is out of Town, there would be some incentive from development in commercial or industrial. Mr. Edwards felt it was reasonable to seek support from the County also.

Mr. Coggsdale stated this was the purpose of the study because the Town can now show the County what works.

Mrs. Dalton stated if the County contacted the Town and stated they have an industry interested in locating in the Town, Council now knows what it would cost because of this study.

Mr. Edwards questioned if an industry showed a desire to build and said they would need water and sewer at the location in six months, could that be done.

Mr. Mattox brought up the scenario of a “Big Box” locating on Route 43. Everyone is for bringing jobs to the area and has no problem with industry coming in but commercial development on the Town’s water and sewer was the sticking point with all the negotiation with the County.

Mr. Edwards felt a \$100,000 line would cost approximately \$17 a day and this was not that expensive; with 30-year depreciation and borrowing money at 3 percent.

Mr. Mattox questioned if it was too early to be proactive and start discussions with the County regarding boundary adjustments so there are no road blocks. He questioned if we need to be shovel ready and adjustment ready. No commitments to the County, but just say we are going to lean this way to make it happen quickly.

Mayor Burgess felt agreements went smoothly with the County when Altavista Commons came to the area. He mentioned a couple of parcels that may be suitable for the Town to purchase.

Mr. Coggsdale stated in sitting in on some of the meetings, there seems to be some reluctance in boundary adjustments.

Mrs. Dalton recalled the Town was told absolutely not in the beginning when discussions came forth to bring Altavista Commons within the Town limits.

Mr. Coggsdale stated our thoughts are we don’t understand why the County doesn’t see it our way. If something locates here, the County benefits no matter what.

Mr. Mattox stated what’s good for Altavista is always good for the County. What is good for Campbell County is not always good for the Town. The selling point was Campbell County would keep one deputy south of Route 24.

Mrs. Dalton reminded Council, the County realized it would cost them more to service Wal-Mart with the services required, law enforcement, etc., then they would receive.

Mr. Edwards recalled the concerns of some of the Board of Supervisors that the Town might become a city. Mr. Edwards stated he didn’t see that happening.

Mayor Burgess felt there was not enough population for that to occur. He stated if the Towns of Hurt and Altavista were put together, there still would not be even people to justify becoming a city.

Mr. Edwards suggested if this becomes a stumbling block, the Town sign a contract to the effect that they would not become a city.

Mr. Mattox stated he had seen some data in which 50 percent of every dollar generated in Tool and Equipment comes from our region.

Mr. Coggsdale felt it is recognized that Altavista holds its own. We don’t understand why the County doesn’t say if you want it take it, we are still going to get what is ours.

Mrs. Dalton stated there are other responsibilities other than water and sewer and law enforcement.

Mr. Coggsdale listed solid waste, water and sewer, streets, law enforcement. The Town has to do an assessment also. Mr. Coggsdale stated it goes back to asking Council what is the problem whether it is the Town obtaining more land to become a city. If that is removed from the table, what is the issue?

Mayor Burgess mentioned he was involved in the annexation in 1978 and it cost the Town \$35,000.

Mr. Edwards stated it was his hope when and if the Town decides to extend the water and sewer lines into the County, there will not be a confrontation.

Mr. Coggsdale concluded this study is a general overview of what is necessary to support structure in the Route 29 Corridor area. The Town's current average daily water demand is approximately 1.93 MGD. The future demand is estimated at 2.24 MGD. It is feasible for the Town of Altavista to provide water service to the Route 29 Bypass Corridor service area. The Town's water distribution system contains adequate capacity to support short term development in the study area.

Mrs. Dalton clarified the Town's water supply supports this.

Mr. Coggsdale stated the Treatment plant supports the short term as listed in the study; long terms call for monitoring the demand.

Mayor Burgess felt in the future someone will want to buy water from Altavista. All the counties intertwine, and mentioned Appomattox or other counties may want to purchase water if the Town has it for sale.

Mr. Mattox asked if CCUSA's rates were three times more than the Town's rate.

Mr. Coggsdale noted his quarterly water bill is less than the assistant town manager's water bill that lives in Campbell County.

Mr. Mattox referred back to a previous conversation of purchasing the 300,000 gallons of discharged water a day from Campbell County and asked Mr. Tomlin would that reduce labor cost. Is the Town required to keep a certain amount of personnel at the Water Treatment Plant at all times? The only additional cost if this is the case is actually treating chemicals and electricity at the pump.

Mr. Coggsdale stated he did not see a savings on the labor side. Benefits may come from savings in electricity, chemicals, and things of that nature.

Mr. Tomlin mentioned a lot of staffing is solely based on supply and demand.

Mr. Coggsdale stated the water for Ross has to be produced. If it means the Water Treatment Plant has to work 24 hours that is what is worked.

Mr. Tomlin stated the way around that is to build more storage. With more storage, they could be filled up when needed.

Mr. Edwards stated this being the case, the 300,000 gallons sounds more attractive. He suggested Council figure out what it would mean to the Town to get the water and then decide whether it makes sense at any price.

Mr. Coggsdale advised the Town's current wastewater generation rate is approximately 1.97 MGD. The future wastewater generation rate is estimated to be approximately 2.28 MGD. It is feasible for the Town of Altavista to provide wastewater service to the Route 29 Bypass Corridor service area. The Town's wastewater treatment plant and the two existing pump stations have adequate capacity available to support growth in the region based on a 20-year build out scenario. The existing wastewater conveyance system downstream of the proposed service area has sufficient capacity to accommodate short term development. Flow monitoring is recommended at critical locations on existing downstream sanitary sewer piping. This primarily goes back to the monitoring between Abbott Laboratories and the Riverview Pump Station. This section needs further evaluation to accurately assess its hydraulic condition and may require replacement in the future to support upstream development.



Mr. Coggsdale presented Council with a chart that displays the short term and long term water and wastewater improvement cost summary. Water improvements are at an approximate cost of \$3,299,000. Wastewater improvements are at an approximate cost of \$3,573,000. The total project cost is \$6,872,000.

Mr. Coggsdale asked if there were any questions that need addressing.

Mr. Coggsdale stated this document is also a valuable economic development tool.

Mr. Mattox felt this study was a valuable tool also but no decisions have been made on what the Town is willing to give or take when meeting with the County. Mr. Mattox felt the utility rates are high on the County Administrator's to do list. The agreement is not forever. There is not a term for the contract and the Town can plug into that contract at any time. Mr. Laurell wants certainty.

Mrs. Dalton felt if Mr. Laurell was concerned Council would be hearing from him.

Mr. Mattox stated it is a lull in commercial and industrial development but when it heats up again, it may come back to the fore front.

Mr. Coggsdale stated there are two options: being proactive- try and get things in order if something becomes ready or let the need dictate itself.

Mr. Edwards stated he would agree with being proactive but Council won't know what cards they are holding until someone is ready to locate then there will be more interest from the County.

Mrs. Dalton stated this has been one of the problems with trying to put together an agreement is speculation.

Mr. Mattox stated Mr. Laurell is confident that if he locates commercial development in a certain area around Altavista, that he has a right to or the Town is required to run the sewer lines.

Mrs. Dalton stated Council needs to shorten the amount of time it takes to make a decision.

Mr. Coggsdale stated the feeling is if there is someone on the line it is better to move quickly.

Mr. Coleman questioned if it would be feasible to start identifying boundary adjustments. This would give the EDA and the new committee something to work with.

Mr. Edwards asked how much influence Council can have on who they want to locate out there.

Mr. Mattox questioned if the Utility Feasibility Study should be shared with Campbell County.

Mr. Edwards felt it appropriate to have Campbell County share in the cost of the study.

Mr. Higginbotham felt it should not be shared with the County because it is the Town's study.

Mr. Edwards stated he thought if the County had a copy, everyone would know the Town is in the position to move forward.

Mr. Coggsdale mentioned when the discussion with the County comes up, Council will be referring to the Utility Feasibility Study.

Mr. Mattox referred to a property on Lynch Mill Road that would love to develop and offer some property in agreement for utilities.

Mr. Mark Younkin, Altavista Economic Development Authority Chairman, asked who determined the short term and long term boundaries, with the boundary being Route 43.

Mr. Coggsdale responded based on discussions with this Council in the past, there has not been much interest in running water down Route 43.

Mr. Younkin felt like if there was a short term plan, Route 43 was not a feasible location.

Mr. Ferguson added in the Planning Commission discussions, Route 43 should be residential, not commercial or industrial.

Mrs. Dalton asked which of the Altavista interchanges has the most attractiveness.

Mr. Mattox advised the Clarion Road interchange is already covered with water and sewer lines being installed.

Mr. Coggsdale stated coming from the north, there is Interchanges #1- Main Street and #3-Lynch Mill Road.

Mr. Mattox mentioned some available properties at each interchange.

Mrs. Dalton suggested narrowing the four interchanges down to two and spending some engineering dollars might be a good investment.

Mr. Younkin stated his point is he doesn't think Council is planning on tackling long term, so if you are going to look short term feasibility, how far does Council want to go. Think across the short term, isolate what the short term is, and then decide and if Council wants to proceed or needs help from any of the agencies who work with Council in development, to proceed in a short term area.

Mr. Edwards stated with no candidate in front of Council for development, he voted for Bedford Avenue, not outside of Town but inside. Mr. Edwards stated the attentions should be on fixing some of the Town's lines.

Mrs. Dalton stated there is already a systematic thing going in replace the lines.

Mr. Edwards stated he is very interested in industrial development but with nothing out there, Council has the responsibility to plan these repairs.

Mr. Coggsdale advised staff is planning these line replacements over a 15 year plan.

Mr. Mattox questioned if this information should be shared with Campbell County.

Mr. Edwards stated he did not see a down side to sharing the information.

Mr. Higginbotham asked what would be the purpose of sharing the information.

Mr. Mattox offered this would start the discussion with Campbell County and let them know the Town is capable of handling the load and Council is willing to go out and make it happen which would be a good thing for Altavista and Campbell County.

COUNCIL WORK SESSION, JANUARY 26, 2011

Mr. Ferguson asked about the possibility of moving forward with the replacing of water lines on Bedford Avenue and at the same time looking at some engineering for the short term goals.

Mr. Coggsdale asked if Council agreed with the study's short term goals or does Council want to set their own. Mr. Coggsdale stated he thought Council would have to set their own.

Mayor Burgess stated Bedford and Broad Street are two of the oldest water lines.

Mr. Coggsdale referred to the PER (Preliminary Engineering Report) that was done several years ago. He stated he is meeting with WW Associates to review the 15 year plan and would bring back information to Council.

Mrs. Dalton suggested Mr. Coggsdale come back to Council with a recommendation on short term goals. She said maybe the plan needs to be short, intermediate and long term. He could let Council know what the short term might look like and the expenses. As Council starts a relationship with an engineering firm, this will be the opportunity to gather more information.

Mr. Edwards stated until someone approaches the Town that would make a nice addition to the Town, Council would be better served to look at what is already in place instead of spending money on what the Town doesn't have. Mr. Edwards stated staff needs to review the PER. Obviously there are a lot of valves that need replacing. There needs to be a program in place to exercise those so they can be utilized when needed.

Mrs. Dalton requested the Town Manager lead Council through a review.

Mr. Mattox questioned if this would be shared with Mr. Davidson and Mr. Laurrell.

Mrs. Dalton stated there was not a consensus with Council to do so.

Mr. Coleman stated he did not feel there was a need until Council goes back and redefines what the priorities are.

Mayor Burgess asked if there was anything else to bring before Council.

The meeting was adjourned at 6:30 p.m.

---

J. R. Burgess, Mayor

---

W. Morgan Allen, Jr., Clerk